

*OLC/Staffing
Complement*

12 February 1976

MEMORANDUM FOR: The Record

SUBJECT : Establishment of Paralegal Specialist Position
in Office of Legislative Counsel

At the request of PMCD, the Legislative Counsel, [REDACTED] agreed to accept the establishment of a GS-13 Paralegal Specialist position on the OLC Staffing Complement in lieu of the additional GS-15 Asst Legislative Counsel he had requested. Although PMCD had evaluated the position requirement at the GS-15 level, the GS-13 was proposed as a temporary measure for several reasons. In expanding his Office staff, the Legislative Counsel had recruited several very capable officers who were not yet members of the bar and carried personal grades of GS-11. He fully expects them to progress up to the full GS-15 performance level, at which time the GS-13 position should be abolished and an additional GS-15 position established. However, during this interim period, since the low graded officers cannot be identified against the GS-15 positions, the GS-13 position was established with a flexible incumbency to save points needed because of average grade problems and to identify them as legal rather than analyst positions.

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[REDACTED]
OP/PMCD

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